



CROWN LANDS ACT 1976

APPLICATION TO TERMINATE A CROWN LAND LEASE OR LICENCE

IMPORTANT INFORMATION

- If adequate information is not provided this application may be delayed or declined.
- If insufficient space is provided please attach a separate page.

Your obligations under the Agreement continue until you are formally advised that the Agreement is terminated. You may need to supply further information, depending on the terms of your Agreement.

*Mandatory completion **

1. Details about the Lease/Licence

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| Lease/Licence Number OR Debtor/Customer No:* | File Number (if known): |
| Date on which the current lease/licence will expire:* | |

2. Details about the Crown land

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|--|-----------|
| Property Identification Number (PID):* | |
| Municipality:* | |
| Address:* | Post Code |

3. Details about the parties requesting termination of the Agreement?* Note that all parties must sign below to show that they agree to terminate the Agreement.

| Full Name | Signature |
|-----------|-----------|
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4. Who should be contacted about this request? (Note that the preferred method of contact is via email).

| |
|--------------------------|
| Name:* |
| Daytime contact number:* |
| Email Address: |
| Postal Address:* |
| Post Code |

PS Office Use Only

Received Doc ONE ID:

Folder ID:

CLAIMS:

5. Deadline

If there is a deadline that is important to you, write the date here

Explain why the deadline is important:

6. Removal of structures or improvements to the Crown land

Do you intend to remove structures or improvements you have made to the Crown land? Yes
No

7. Attach the following:

- Colour photos** showing several different views of the Crown land, including any structures ie boatsheds, jetties, fences, sheds, houses, roads. Ensure that there are sufficient close up photos showing the condition of the land (and any rehabilitation) and the built condition of structures. (Refer to the Photo Guide attached).
- If your agreement requires you to pay Council rates, sewerage costs or and/or rental fees, provide evidence that these fees are up-to-date.
- If you plan to demolish structures on Crown land you need to submit an Authority for Works Application prior to undertaking the works.

Privacy Statement

Personal information is collected for the purpose of processing, assessing and determining this application and may be disclosed to local government, Forestry Tasmania, Mineral Resources Tasmania, adjoining landowners, agents of the Property Services, law enforcement agencies, courts and other organisations authorised to collect it. It may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information. It is managed in accordance with the Right to Information and may be accessed by the individual to whom it relates on request to the Department of Primary Industries, Parks, Water & Environment. A fee may be charged for this service.

| | |
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| <p>Contact Details</p> <p>Property Services GPO Box 44, Hobart TAS 7001 Fax: (03) 6173 0226</p> | <p>Property Services Message Service (03) 6169 9015 (leave message and calls are returned within two business days)</p> <p>Email PropertyServices@parks.tas.gov.au www.parks.tas.gov.au/ps</p> |
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PHOTO GUIDE

Photos tell a story about the Crown land and any built structures.. It allows PS to easily determine what you want to do and whether an inspection of the property is needed before your application proceeds. Clear photos assist with the assessment process. The key points for providing photos are:

- Label photos clearly (ie view looking north, south, east, west or inside view).
- Make sure photos of close up shots are clear and you can see the detail.
- Where there are multiple structures on a photo, clearly indicate with an X, which ones are located on the Crown land relating to your application. This is particularly important for marine structures.
- Where there is nothing to identify the Crown land, mark the specific area that you are applying for with an X.
- For Marine Structures, include inside photos of boatsheds and a wide view which identifies your boat shed or structure amongst many others. Include a photo of the registration plate.

Tips – Keep date and time stamped photos of the property. Record regular property maintenance.

Photos can be sent via email or printed on A4 sheets and attached to an application. The preferred format is JPEG or PDF.

Ref. No.: ____ Wide View of structure



Ref. No.: ____ View North



Ref. No.: ____ View South



Ref. No.: ____ View East



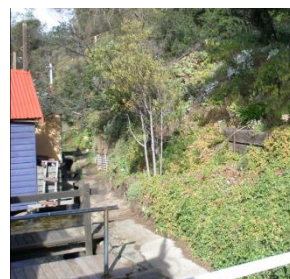
Ref. No.: ____ View West



Ref. No.: ____ View Inside



Samples of other marine structures



Samples of other roads and built structures

