

NATURE BASED TOURISM APPLICATION

APPLICATION TO CONDUCT A NATURE BASED TOURISM COMMERCIAL ACTIVITY WITHIN THE FOLLOWING AREAS:

- NATIONAL PARKS
- STATE RESERVES
- PERMANENT TIMBER PRODUCTION ZONES
- WELLINGTON PARK
- OTHER CROWN LAND

Notes for Applicants:

- Before lodging your application, please contact Property Services to discuss your proposal.

NBT Licence	Ph. (03) 6165 4334 or (03) 6165 4247
Filming Agreement	Ph. (03) 6165 4334 or (03) 6165 4247
NBT Lease	Ph. (03) 6165 4247 or (03) 6165 4334
Or email:	enquiries.NBToperators@parks.tas.gov.au

- Applicants requesting access to Forestry Tasmania controlled lands may be requested to supply a copy of any brochures, note sheets and/or interpretation information that is provided to their clients.
- Applicants should develop an Operations Manual. The Operations Manual should outline the business and operation in detail, describe all safety and environmental risks in the operation and demonstrate how these risks are adequately mitigated through procedures, such as equipment provided, training, and briefings. This manual will be required upon request.
- Please provide an itinerary detailing all activities undertaken on the Tour.
- **Applications will only be assessed when the appropriate APPLICATION FEE of \$150 is paid.**
- All applications should be lodged a minimum of three months prior to anticipated start time.
- Applications requiring a more complex assessment (eg a Reserve Activity Assessment) may result in an extended timeframe for assessment.

LODGEMENT CHECKLIST

Thank you for your application. Please ensure that you have:

- Completed all relevant sections in full
- Signed and completed the declaration on page 8 and attach relevant evidence
- Attached all maps/plans and itineraries with routes and locations clearly marked
- Attached any additional information supporting your application
- Labelled each attachment for easy identification
- Included the application fee

*APPLICATION FEE

The application fee for a CVS License is \$150.00 and is payable on lodgment of this application.



Office Use Only

Fee Paid: _____

Receipt No.: _____

Date: _____

Section A Applicant Details

1. Personal Details *Please note, the persons named on this form will have responsibility for the resulting contract. Please ensure you give us your full name/s.

Title: _____

Surname: _____

Given Names (s) _____

Occupation (s): _____

Title: _____

Surname: _____

Given Names (s) _____

Occupation (s): _____

2. Business Details

Business Name (ie. Trading as): _____

Company Name (Pty &/or Ltd): _____

ACN: _____ ABN: _____

Please indicate the number of Directors _____

Site Address where business is conducted: _____

3. Contact Details

Postal Address: _____

_____ Post Code: _____

Phone No. (Private) _____ Phone No. (Business) _____

Mobile No. _____ Facsimile: _____

Email: _____

Web Site: _____

Section B Background Experience of Applicant

Please provide relevant information relating to your ability to carry out the proposed activity (for example, details of previous contracts, membership of professional organisations and relevant qualifications). *Please attach details (include a resume if you have one).*

Section C Business Details/Plan

Proposed Activity

Please tick all boxes that help describe the proposed activity:

Services	<input type="checkbox"/> Accommodation provision to the general public (e.g. huts, campground) <input type="checkbox"/> Bus transport <input type="checkbox"/> Ferry transport <input type="checkbox"/> Rental of equipment to the general public (e.g. boats, bikes etc) <input type="checkbox"/> Retailing to the general public (e.g. café, food van, craft) <input type="checkbox"/> Use of visitor facilities (e.g. barbecues, viewing platforms, show caves etc)
Guided Tours	<input type="checkbox"/> Four-wheel drive vehicle based tours <input type="checkbox"/> Bicycle based tours <input type="checkbox"/> Boat based tours <input type="checkbox"/> Bus tours: up to 8 seats <input type="checkbox"/> Bus tours: 9 – 24 seats <input type="checkbox"/> Bus tours: 25+ seats <input type="checkbox"/> “Tag-a-long” tours (where clients follow the guide in their own vehicle)
Adventure Activities	<input type="checkbox"/> Nature walks and/or bush walks – up to 2 hours <input type="checkbox"/> Bush walks – between 2 hours and 1 day <input type="checkbox"/> Bush walks – overnight <input type="checkbox"/> Abseiling/rock climbing <input type="checkbox"/> Caving <input type="checkbox"/> Fishing (inland or sea) <input type="checkbox"/> Horse riding <input type="checkbox"/> Mountain biking <input type="checkbox"/> Remote area camping <input type="checkbox"/> Sea kayaking/canoeing <input type="checkbox"/> White water rafting
Visitor Activities	<input type="checkbox"/> Aircraft flights/landings <input type="checkbox"/> Cruise boat operation <input type="checkbox"/> Heritage tours (e.g. guided tours of historic sites) <input type="checkbox"/> Licensed camp operation <input type="checkbox"/> Life skill games/team building <input type="checkbox"/> Wildlife viewing
Other	<input type="checkbox"/> Camping in established camp grounds <input type="checkbox"/> Sightseeing <input type="checkbox"/> Spotlight tours <input type="checkbox"/> Survival course <input type="checkbox"/> Vehicular tours <input type="checkbox"/> Sporting events Other – please specify

Structures	<p>If your activity involves any temporary or permanent structures, please provide the following information as appropriate to your project:</p> <ul style="list-style-type: none"> • Detailed site plan showing location of the proposed structure • Floor plan, artistic impressions, elevations, engineers drawings • Details of colour schemes, finishes, materials • Description of any facilities and services associated with the structure, for example, sewage, power, etc
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Tour Itinerary

Applicants must include a detailed tour itinerary for each tour they will be conducting. A tour is any organized tourism activity undertaken on public land or areas managed by PWS, Forestry Tasmania or by the Wellington Park Management Trust.

Proposed location(s)

Public land to be used during activity		
Closest Town or City	National Park or Reserve	Track, Road or River
Tour Name		
Tour Description (include details and itinerary)		

Proposed Group sizes

No. of people	
No. of Vehicles	
No. of horses	
Anticipated number of trips per year	
Length of trip (hours/Days)	

Please note:

Commercial activities on public land are subject to group size limits and client to guide ratios. This is to ensure that client safety is not compromised, there is adequate staff levels to ensure there is no environmental effect from the activity and the social impacts of the activity does not impinge on the enjoyment of other users of the area.

Aircraft

If your activity involves the landing of aircraft please specify:

Section D Description of Actual and Potential Effects of Proposal

Describe the actual and potential effects of your activity, for example, noise pollution. Use the questions below as a starting point for your description. Additional information may be needed and should be attached to your application so that it can aid decision-making. The Property Services Unit of the Parks and Wildlife Service will be able to provide you with some assistance, however if considerable assistance is sought in preparing these sections of the application, you may be charged for the time spent by staff. *(Please attach additional information if required.)*

Please specify the impact of your proposal and outline methods to avoid, remedy or mitigate the impacts.

How will natural waterways or bodies of water be affected by or used by your activity?

How will your activity result in any disturbance of native vegetation?

How will your activity result in any disturbance to soils, wetlands or any other natural feature during the initial start-up phase or on an ongoing basis?

What aspects of your activity will be visible from or within or adjoining the areas where you want to conduct your activity?

In what way will your activity have any effect on, or be affected by, any wildlife species within or near any area where you want to operate?

How will you ensure that your activity will not introduce any plant material, including weeds or seeds of plants into the area?

Describe any potential risks of fire associated with your activity?

Will your activity cause any noise during either the initial start-up phase or on a periodic or ongoing basis?

Will any other visitors, commercial or private, be present in or near the areas you wish to use?

Will any aspect of your activity affect current or future public access to or use of either the nominated or adjoining land (ie National, Park, State Forest, State Reserve, Crown Land, etc)?

Please describe any possible effects your business may have on historic, Aboriginal or archaeological sites?

How will your activity have positive effects on natural or historic values?

How will your activity promote understanding of conservation? If yes, please specify

Section F Referees

Please advise details of two referees who will vouch for the proficiency of the applicant/s in the proposed activity.

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____

Section G Additional Requirements

Please provide evidence of which of the following you have in place (Please attach)

CVS will proceed with the licence development but will not issue a licence without evidence of full insurance

Public Liability Insurance Coverage (minimum \$20 mil AUD):

Name of Insurance Company:

_____ Expiry date: ____/____/____

- Accreditation under the Tourism Council Tasmania Tourism Program (mandatory within 12 months from the date of issue)
- Relevant First Aid Certificates for all guides, leaders, drivers at least to the level of Workplace Safety Level 2 or equivalent.
- All necessary approvals and/or licences from Marine and Safety Tasmania (if boating transport is provided).
- Accreditation by the State Growth to permit public passenger vehicle services (if vehicular transport is provided).

Section H Other

Is there any further information you wish to supply in support of your application? *Please attach if necessary.*

Section I Declaration

I certify that the information provided on this application form and any attached additional information is, to the best of my knowledge, true and correct.

Signature of Applicant (s): _____

Date:

The Department reserves the right to obtain further information either from the applicant or from any other relevant source. The applicant will be informed as soon as practical from receipt of application if further information is required before this application can be fully processed by the Department. The applicant will be advised of any information obtained from other sources. The cost of obtaining information will be charged to and recovered from the applicant.

Forward this application to:

Nature Based Tourism Operators

Property Services

Parks and Wildlife Service

GPO Box 44 Hobart 7001

Or

enquiriesNBToperators@parks.tas.gov.au

For enquiries, please contact:

(03) 6165 4247

(03) 6165 4334

Further information:

All applications should be lodged a minimum of three months prior to anticipated start time.

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